



BUSINESS & ENTREPRENEURSHIP ACADEMY

HOOVER HIGH SCHOOL

INTERNSHIP PERFORMANCE EVALUATION

Name of Student _____ Supervisor _____

Internship Site/Employer _____

CRITERIA	4 Strongly Agree	3 Somewhat Agree	2 Somewhat Disagree	1 Strongly Disagree	N/A
Professionalism at Work					
Acts with maturity and professionalism					
Is punctual and dependable					
Is self-reliant					
Dresses neatly and appropriately					
Manages time well					
Takes responsibility for actions					
Attitude, Initiative, and Communication					
Has a cooperative, positive attitude					
Willing to accept new challenges					
Adapts to new circumstances					
Demonstrates a desire to learn					
Accepts and acts on criticism					
Respects others' skills, needs, and opinions					
Communicates articulately					
Asserts own views effectively					
Job Performance					
Meets deadlines					
Understands and follows directions					
Demonstrates job-related skills					
Demonstrates mastery of relevant job-related knowledge					
Demonstrates problem-solving skills					
Completes assigned tasks competently					
Is detail oriented, accurate					
Student completed 120 hours or more Yes <input type="checkbox"/> No <input type="checkbox"/>					

Additional Comments: _____

Evaluator's Signature

Position

Date

Student's Signature

Date